

Study Program Guide

According to the Bologna Pathway

(Accredited based on a twinning agreement with the University of Karbala – College of Administration and Economics / Department of Business Administration)

University Name: Warith Al-Anbiya University

College/Institute: College of Management and Economics

Academic Department: Department of Business Administration

Academic system: Bologna Pathway for the first stage

MODULE DESCRIPTION FORM

Sample course description

Module Information			
Course Information			
Module Title	Basic of Accounting	Module Delivery	
Module Type	Basic	<input checked="" type="checkbox"/> Theory <input checked="" type="checkbox"/> Lecture <input type="checkbox"/> Lab <input checked="" type="checkbox"/> Tutorial <input checked="" type="checkbox"/> Practical <input type="checkbox"/> Seminar	
Module Code	BMA103		
ECTS Credits	6		
SWL (hr/sem)	150		
Module Level	UGI 1		
Administering Department	Business Administration	College	College of Management and Economy
Module Leader	Eng. Ayat Mohamed Najm	e-mail	
Module Leader's Acad. Title		Module Leader's Qualification	
Module Tutor		e-mail	
Peer Reviewer Name		e-mail	
Scientific Committee Approval Date		Version Number	

Relation with other Modules Relationship with other subjects

Prerequisite module	None	Semester	
Co-requisites module	None	Semester	

Student Workload (SWL)

The student's academic load is calculated for 15 weeks

Structured SWL (h/sem)	63	Structured SWL (h/w)	
Student's regular academic load during the semester		Regular Academic Load of the Student Weekly	3
Unstructured SWL (h/sem)	87	Unstructured SWL (h/w)	5
Student's irregular academic load during		Student's irregular academic load per week	

class		
Total SWL (h/sem) The student's total academic load during the semester		150

Module Evaluation
Assessment of the course

As

		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	2	10% (10)	6 and 10	1, 2,4 and 5
	Assignments	2	10% (10)	3 and 15	1,2,4 and 5
	Discussions	5	10% (10)	continuous	All
	Report	2	10% (10)	4,11	All
Summative assessment	Midterm Exam	2hr	10% (10)	13	All
	Final Exam	3hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)
Theoretical Weekly Curriculum

Week

	Material Covered
Week 1	Accounting in the Business Environment
Week 2	Accounting Concepts and Principles
Week 3	Accounting Assumptions
Week 4	Characteristics of Accounting Information
Week 5	Budget Equation
Week 6	Budget Equation
Week 7	Single Entry
Week 8	Accounting Constraints
Week 9	Accounting Constraints
Week 10	Account Types
Week 11	Accounting Course
Week 12	Journal log
Week 13	Exam
Week 14	Professor's Record
Week 15	Balance of Trial

Learning and Teaching Resources
Learning and Teaching Resources

	Text	Available in the Library?
Required Texts	Fundamentals of Accounting Knowledge / Talal Al-Jajawi	Yes
Recommended Texts		No
Websites		

Grading Scheme

Grading Chart

Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A - Excellent	privilege	90 - 100	Outstanding Performance
	B - Very Good	Very good	80 – 89	Above average with some errors
	C - Good	Good	70 – 79	Sound work with notable errors
	D - Satisfactory	medium	60 – 69	Fair but with major shortcomings

	E - Sufficient	Acceptable	50 – 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	Deposit (in processing)	(45-49)	More work required but credit awarded
	F – Fail	Failure	(0-44)	Considerable amount of work required

Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.